



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

August 5, 2008

RE: TITLE II-D, ENHANCING EDUCATION THROUGH TECHNOLOGY, NCLB, FORMULA ALLOCATIONS FOR FISCAL YEAR 2009

Superintendent:

A packet and letter signed by Nancy Konitzer, Deputy Associate Superintendent of the NCLB Consolidated Activities for the AZ Department of Education, was recently sent to you regarding your FY09 allocations for the various federal entitlement programs. The purpose of this letter is to provide additional requirements needed specifically for the Title II-D program, also known as Enhancing Education through Technology (EETT). Your FY09 Formula funding amounts are below:

FY09 FORMULA Allocation	2% Set-aside, which will remain at ADE to pay TLA	25% of the grant allocation that goes toward Professional Development	Amount you will apply for in the Grants Management System

The requirements for obtaining and using Title II-D funds are as follows:

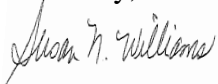
1. Title II-D legislation requires that **25%** of the allocation be used for high-quality professional development. The definition for professional development may be found at: <http://www.ade.az.gov/technology/downloads/HighQualityProfessionalDevelopment.pdf>. This should be reflected in the budget narrative.
2. In response to audit findings at the federal level for the Title II-D program, additional monitoring requirements have been established for the 2008-2009 school year. We will be offering webinars for LEAs in early September to provide more information about the new monitoring requirements. ***Participation in these webinars is mandatory for all LEAs receiving over \$10,000 in Title II-D funding.*** For more information and to register for one of the webinar sessions, please visit: <https://www.ade.az.gov/online/registration/EventLocationSelection.asp?EventID=1739>.
3. We will also continue assessing teacher technology proficiency as an accountability measure. Districts that receive \$10,000 or more must have **all** teachers who are directly impacted by the 25% expenditures for professional development complete a new web-based teacher technology assessment. Additional information on this assessment will be forthcoming.
4. One of the goals of Title II-D is that "all students must be technology literate by the end of 8th grade." To comply with this mandate, the Arizona Department of Education has contracted with **Learning.com** to use their **TechLiteracy Assessment** online technology assessment. We again invite districts and charters that receive **\$10,000** or more in formula funding in FY09 to assess a portion of their students in the 5th and 8th grades (or 9th grade if a high school district). The assessment tool is funded by a 2% set-aside from the Title II-D formula grant monies.

Arizona was one of the first states to formally test 5th and 8th grade student technology literacy in order to meet the goals of Title II-D. More than 80,000 students participated in the testing over the last two years. The pre and post-test results were made available to districts who participated in 2007-2008 and we believe the data was useful in planning for the upcoming school year. We strongly encourage you to participate with the assessment this year. If you **choose not** to participate in the 2008-2009 student technology literacy assessment program, please send an email stating that you will not be participating to Krystal Nesbitt, our Administrative Assistant. Her email is: krystal.nesbitt@azed.gov. **Please note that you will also be required to submit an alternative plan for assessing your 8th grade students.** Otherwise, you will be receiving additional information on the details of the 2008-2009 technology literacy assessment.

5. Title II-D legislation mandates that LEAs receiving II-D funds must have an approved technology plan on file with ADE for the funding year. Information on the expiration of your technology plan may be found on the list posted at: <http://www.ade.az.gov/erate/approved.xls>. If your plan has expired, you will need to complete the technology plan template found at this site: <http://www.ade.az.gov/technology/TechPlanTemplate06.rtf> and turn it in to ADE by September 15, 2008. Technology plans may be submitted for approval to techplans@azed.gov. The online application for these funds will not be processed until your technology plan is received. If you need assistance with preparing a technology plan, webinars are available to assist you with this process. For more information or to register for one of the ADE technology planning webinars, please visit: <https://www.ade.az.gov/online/registration/EventLocationSelection.asp?EventID=1696>.
6. In addition to the technology plan requirement, the ADE Technology Survey must be updated annually for each district or charter school. In response to new NCLB reporting requirements, and to assist the State Educational Technology Plan Revision committee, the survey has **changed and is more in-depth**. Please download a copy of the survey from: <http://www.ade.az.gov/technology/downloads/08adetechnsurvey.pdf> and review it before you begin the survey process. This document will help you to gather the necessary data prior to submitting it online. Once the data has been gathered, the survey will take approximately 25 minutes to submit. The following link will take you directly to the new survey tool: <http://www10.ade.az.gov/SelectSurveyNET/TakeSurvey.aspx?SurveyID=740Lml6>.
7. **Equitable Participation Provisions:** Since 1965, school districts are required to provide timely and meaningful consultation with private school officials within their boundaries for equitable use of federal funding; this includes Title II-D, both formula and discretionary. More information may be found at: <http://www.ed.gov/about/offices/list/oii/nonpublic/index.html>.

If you have questions, issues or concerns regarding any part of this award, please contact me at nan.williams@azed.gov or 602-542-4214, or Brett Hinton at brett.hinton@azed.gov or 602-542-5233. Thank you for your continued cooperation as we strive to prepare our students for the 21st Century.

Sincerely,



Nan Williams

Director of Educational Technology